

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – August 2, 2024

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, August 2, 2024, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Robert Durham
Leon Heaton
Danielle Matlock
Stephanie Raglin

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Courtney Cook, Fiscal
April Alsabrook, Section Supervisor
Daniel Leffel, Board Attorney
Lisa Traylor, Board Administrator
Nicolette Sharp, Board Administrator

OTHERS IN ATTENDANCE

Brittany Cox
Daniel Bronsnan
Eric Brock
Polly Slieff
Stephanie Howerton
Tiffany Akers
Tim Willis

MEMBERS NOT PRESENT

David Gearheart

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m.

MINUTES

- Mr. Heaton made a motion to approve July 12, 2024, regular board meeting minutes. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

DPL REPORT

- No Report.

OLD BUSINESS

- CCS code of ethics almost complete.
- Board will vote to accept ethics at next meeting.

NEW BUSINESS

- Mrs. Traylor informed the board that IC&RC has adopted ADA Accommodation fees to be charged to boards and that the ADA doctor form must be used when requesting accommodations.
- The board decided not to adopt the new Peer Recovery Associate credential that IC&RC is now offering.
- Dr. Raglin made a motion for Mrs. Traylor to send email for credential holders to nominate a peer support counselor of the year. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- Did not meet.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

APPLICATION REVIEW

- Mrs. Matlock made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mr. Durham, and the motion carried unanimously. The Board entered closed session at 10:28 a.m.
- Mr. Durham made a motion to enter open session at 12:04p.m. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
- Mrs. Matlock made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mr. Durham, and the motion carried unanimously.

LEGAL COUNSEL REPORT

- No report.

TRAVEL AND LODGING

- Mrs. Matlock made a motion to accept travel and lodging for the August 2, 2024, meeting. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Dr. Raglin made a motion to accept travel for Mrs. Traylor and Ms. Sharp for the September Supervision training. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mrs. Matlock made a motion to accept travel and lodging for Mr. Heaton to attend the Fall IC&RC Stakeholder meeting. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
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NEXT MEETING

- Regular meeting, Friday, September 6, 2024 @ 10:00 a.m.

ADJOURN

- Mr. Heaton made a motion to adjourn at 12:07 p.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.